

Inter American University of Puerto Rico
Fajardo Campus
Department of Liberal Arts

Evidence of meetings to discuss CAEP Procedures to ensure Quality Control- **Feb. 12, 2024 and April 16, 2024**

Date: Feb. /12/2024

Time: 9: 00 a. m.

Location: Departmental Lounge, Inter Fajardo

Present:

Name
Dr. Ilsa López-Vallés, Liberal Arts Chair
Prof. Lorell Rivera-Quiñones, Practicum Coordinator
Dr. Marielis Rivera- Ruiz, Dean of Academic Affairs

Agenda

- **Purpose of the Meeting:**

Discussion of the distribution of tasks to collect the necessary data for the fulfillment of CAEP

- **Agreements Taken:**

Prof. Lorell Rivera agreed to administer all the necessary documentation and evidence to comply with the requirements of CAEP.
Dr. Ilsa López agreed to fill out and submit the CAEP Annual Report.

- **Closure**

The meeting was adjourned at 10:00 a.m.

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Location: Departmental Lounge, Inter Fajardo

Present:

Name
Dr. Ilsa López-Vallés, Liberal Arts Chair
Prof. Lorell Rivera-Quiñones, Practicum Coordinator

Agenda

- **Purpose of the Meeting:**

Prof. Lorell Rivera handed the evidence requested and the Title II Report required for CAEP.

- **Agreements Taken:**

Dr. Ilsa López accepted the paper work as well as the digital version of said documents to comply with the requirements of the CAEP Annual Report.

- **Closure**

The meeting was adjourned at 10:00 a.m.
